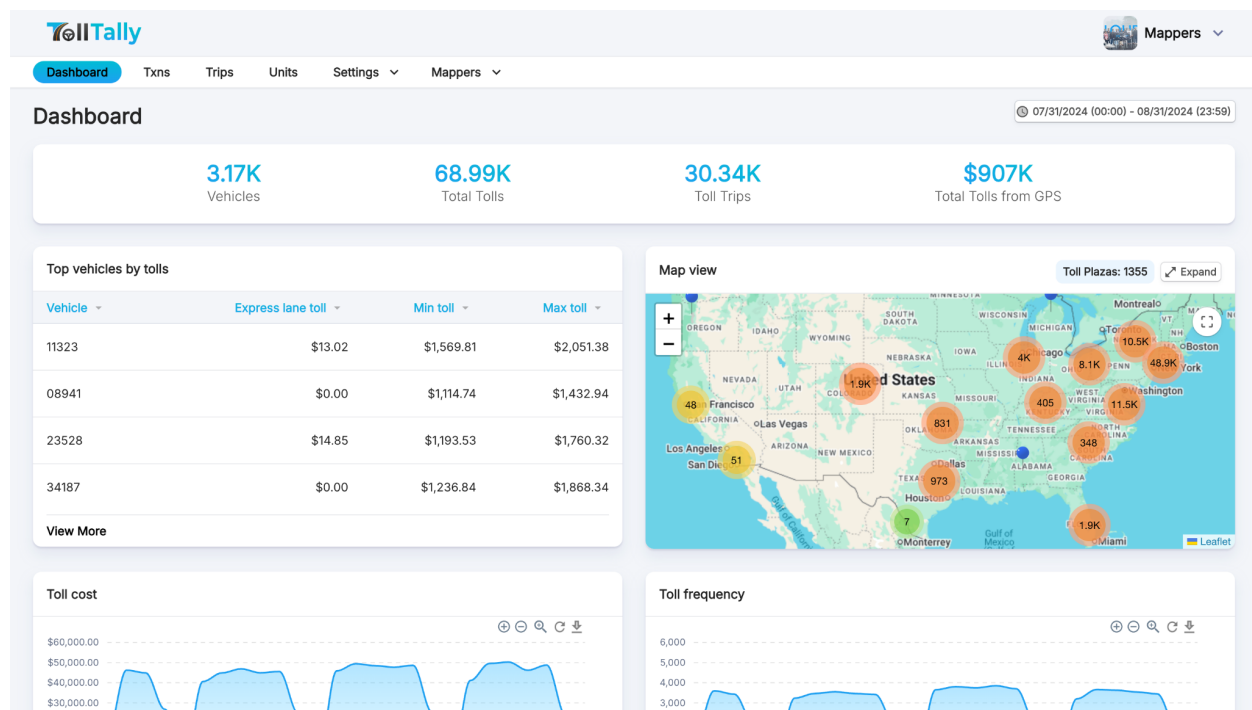


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TollTally Implementation Guide - Order Now Integration

Introduction

TollTally by MapUp provides GPS-based real-time toll billing solutions for fleet managers using Geotab. This Implementation Guide will walk you through deploying and using TollTally through Geotab's Order Now program, enabling you to access immediate toll billing data rather than waiting for delayed invoices.



Solution Overview

TollTally integrates seamlessly with your Geotab fleet management platform to provide:

- **Real-time toll tracking** - See toll charges as they occur, not weeks later
- **Trip-level toll data** - Understand toll costs per route and vehicle
- **PDF reporting** - Generate comprehensive toll reports for accounting and analysis
- **Multi-region support** - Works in US and EU markets with appropriate vehicle configurations

The solution works through a Geotab Add-In that displays your TollTally dashboard directly within MyGeotab, providing a unified fleet management experience.

Planning and Preparation

Assumptions:

- You have an active Geotab subscription with Administrator access
- You have access to create Geotab Service Accounts
- Your fleet operates in supported regions (US or EU)
- You have the authority to enroll vehicles in Order Now solutions

Constraints:

- TollTally processes tolls only for enrolled vehicles (not your entire fleet automatically)
- A Geotab Service Account is required for integration
- Only users under the same database as the Service Account can access the TollTally Add-In
- EU operations require specific emission class configuration

Requirements and Prerequisites

Browser Requirements:

- Modern web browser (Chrome, Firefox, Safari, Edge - latest versions)
- JavaScript enabled
- Cookies enabled for authentication

Prerequisites:

1. Active Geotab MyGeotab account with Administrator privileges
2. TollTally account created at [tolltally.mapup.ai](https://mapup.ai)
3. Geotab Service Account credentials (created during setup)
4. Knowledge of your fleet's vehicle types and emission classes (for EU operations)

Geotab Requirements

Security Clearances:

- Administrator access required to install Add-Ins
- Service Account with "View Only" security clearance (minimum)
- Users accessing TollTally must be in the same database as the Service Account

Device Requirements:

- Compatible with all Geotab GO devices
- Vehicles must have active GPS tracking

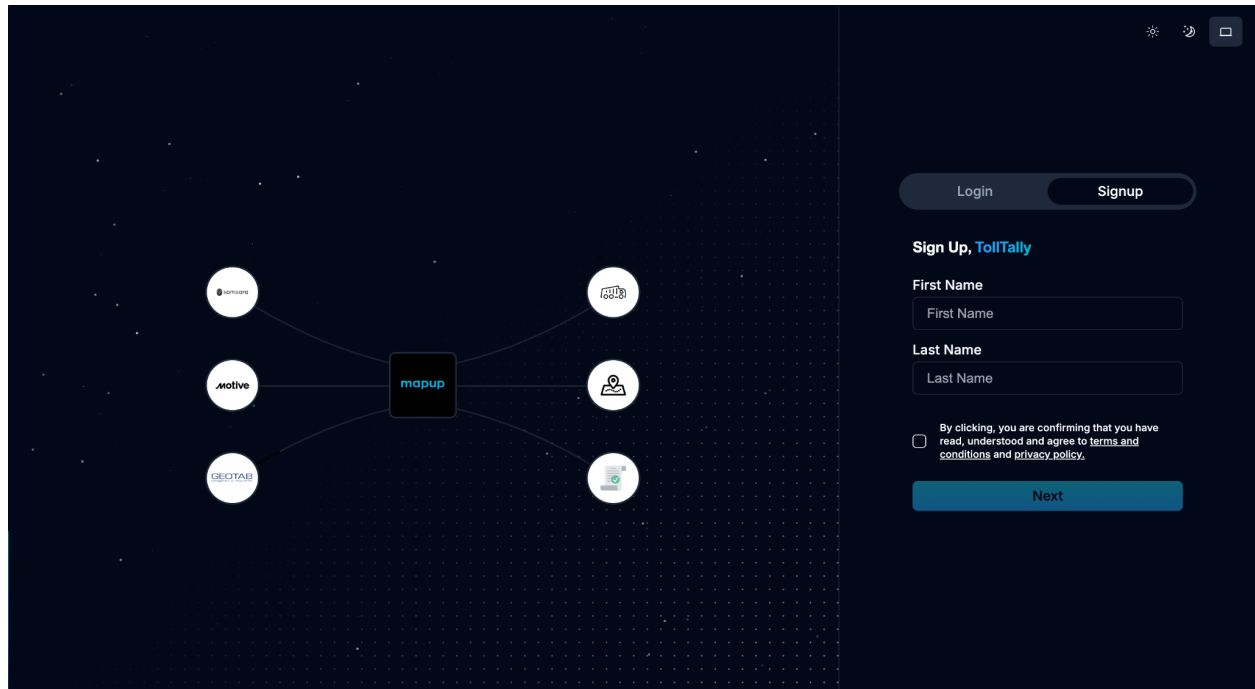
Setup and Deployment

The TollTally implementation follows this sequence:

1. Create TollTally Account
2. Set up Geotab Service Account
3. Integrate Service Account with TollTally
4. Select Fleet Region and Vehicle Configuration
5. Download TollTally Add-In Package
6. Install Add-In in MyGeotab
7. Verify Installation and Access

Step 1: Create TollTally Account

1. Navigate to <https://tolltally.mapup.ai>
2. You'll be redirected to create an account.



3. Click **Sign Up**.
4. Complete the registration form with your company details
5. Verify your email address
6. Log in to your new TollTally account

Step 2: Setup the Geotab Service Account

A Service Account allows TollTally to securely access your Geotab data without using personal credentials.

Create the Service Account:

1. Log in to MyGeotab and navigate to:
 - **(1) Administration > (2) Users**
 - Click the **(3) Add** button
2. On the **New User** page, configure the following:
 - a. **User (Email):**
 - Use this naming convention:
ServiceAccount+{DatabaseName}@yourcompany.com

- Must point to a legitimate email address
- Use a different service account per solution (can reuse across databases)
- Example: ServiceAccount+MyFleetDB@acmefleet.com

b. Password:

- Create a strong password (minimum 12 characters, mixed case, numbers, symbols)
- Store securely - you'll need this for TollTally integration
- Use a different password across databases if managing multiple customers

c. Force password change on next login:

- Toggle to No

d. Authentication Type:

- Select Service Account

e. Security clearance:

- Select View Only (recommended minimum)
- If higher privileges needed, document justification

f. Data access:

- Select Everything

g. Click Save

Important Notes:

- Record these credentials securely - you'll need them in Step 3
- Service Accounts cannot log in to the Geotab dashboard directly
- They are only for API authentication with third-party solutions

Step 3: Integrate Service Account with TollTally

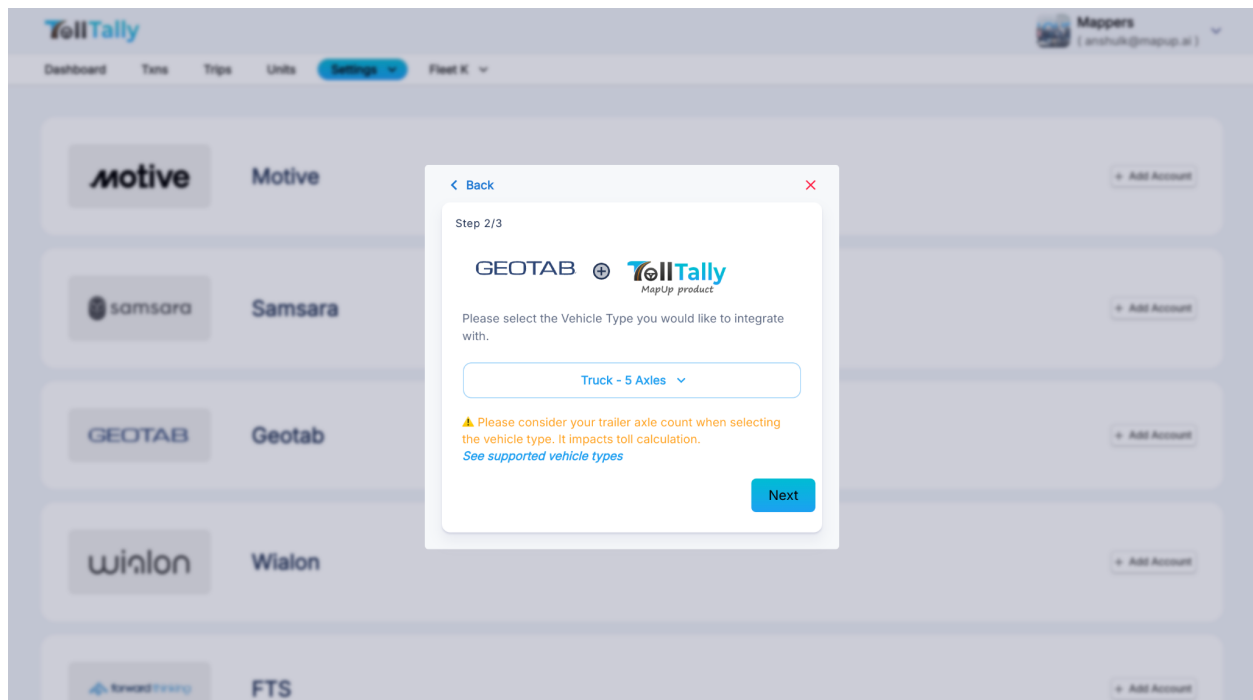
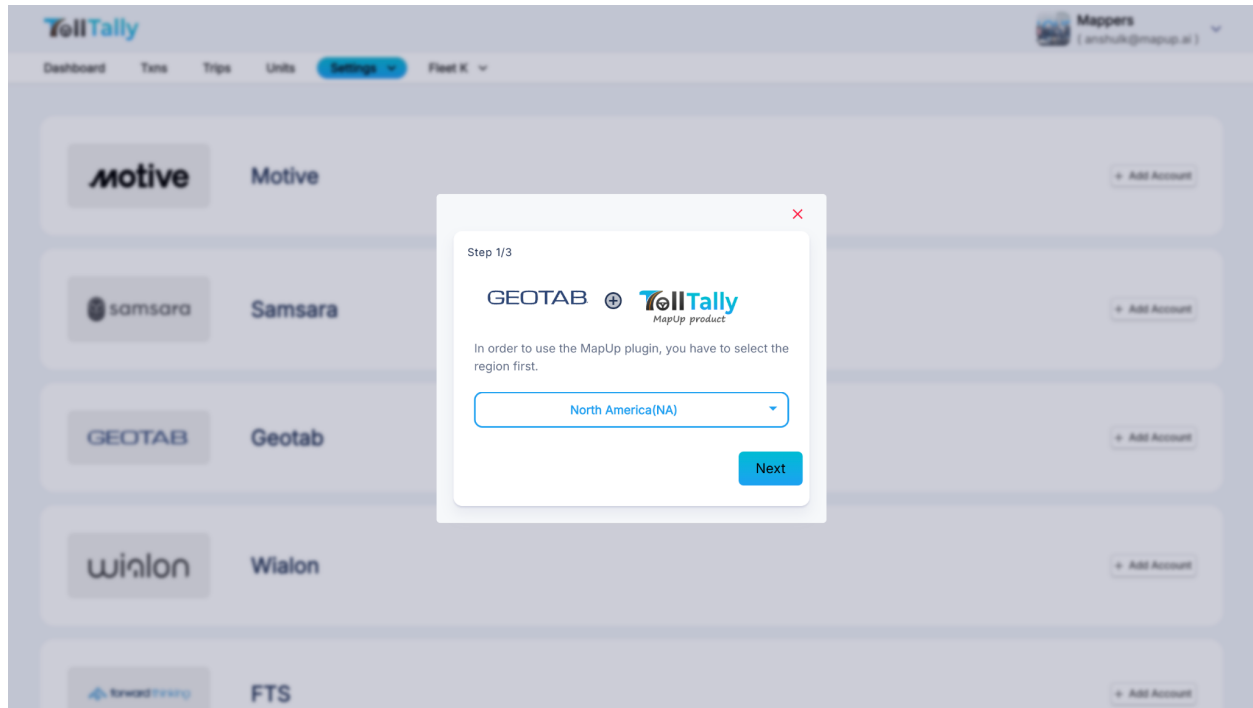
1. Log in to your TollTally dashboard at <https://tolltally.mapup.ai>
2. Navigate to **Integrations > Geotab**
3. Click **Connect Account**.
4. Complete the **3-step integration process**:

Step 1: Select Fleet Region

- Choose **US** or **EU** based on your primary operations
- This determines toll calculation methodology a**Step 2: Configure Vehicle Settings**
- Select your **Vehicle Type** (e.g., 2-Axle, 3-Axle, 4-Axle, 5-Axle, 6+ Axle)
- For EU fleets only:
 - Select **Emission Class** (Euro 0 through Euro VI)
 - Select **CO2 Emission Class** (Class A through G)

Step 3: Enter Geotab Credentials

- **Geotab Server Name:** (typically my.geotab.com, or your custom server)
- **Geotab Database:** Your database name from Geotab
- **Geotab Username:** Service Account email created in Step 2
- **Geotab Password:** Service Account password from Step 2



5. Click **Authenticate MapUp**

6. Wait for authentication confirmation (typically 1-5 seconds)

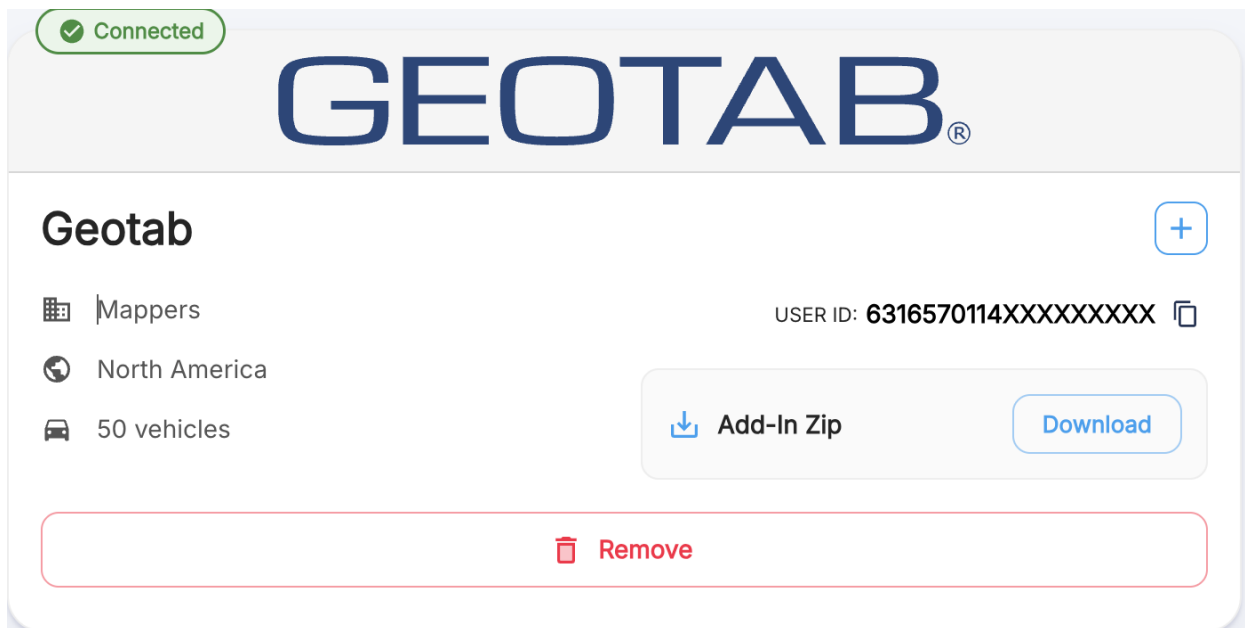
Troubleshooting Authentication:

- If authentication fails, verify all credentials are correct
- Ensure Service Account was saved properly in Geotab
- Check that the server name matches your Geotab instance
- For custom Geotab servers, use the exact URL without [https://](#)

Step 4: Download TollTally Add-In Package

After successful authentication:

1. In your TollTally dashboard, you'll see an **Add-In Download** button.

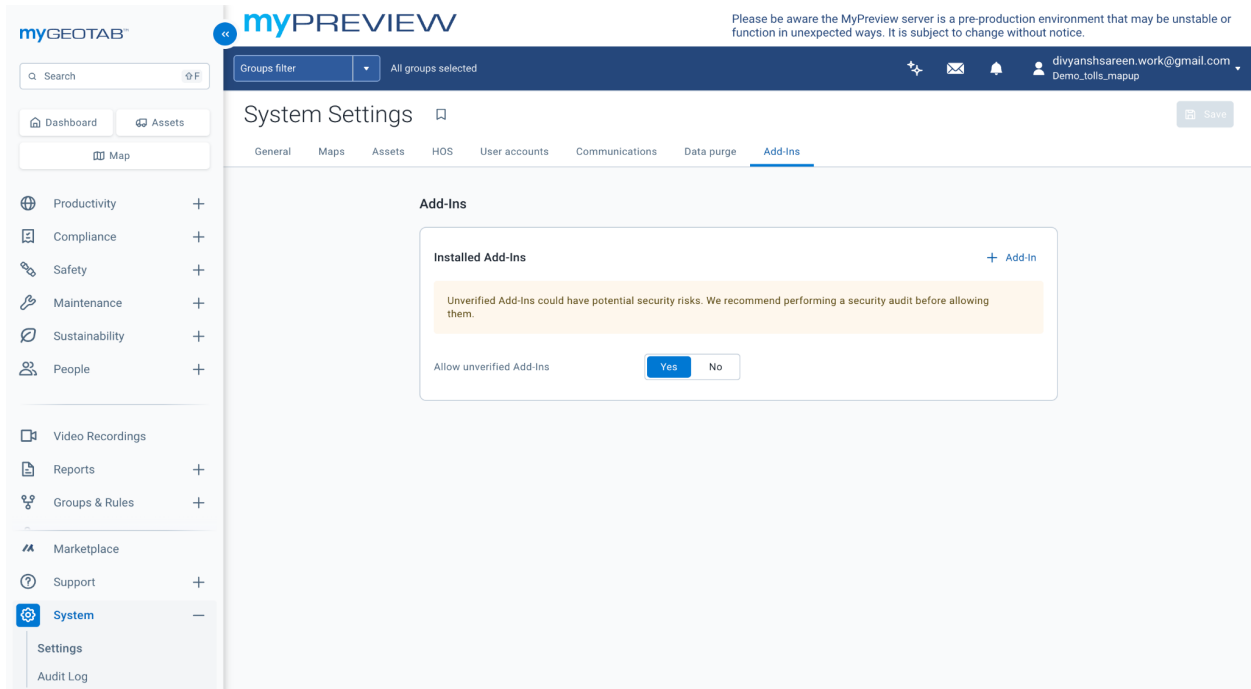


2. Click **Add-In Download**.
3. A [.zip](#) file will download to your computer (e.g., [tolltally-geotab-addin.zip](#))
4. **Do not unzip this file** - you'll upload it as-is to Geotab

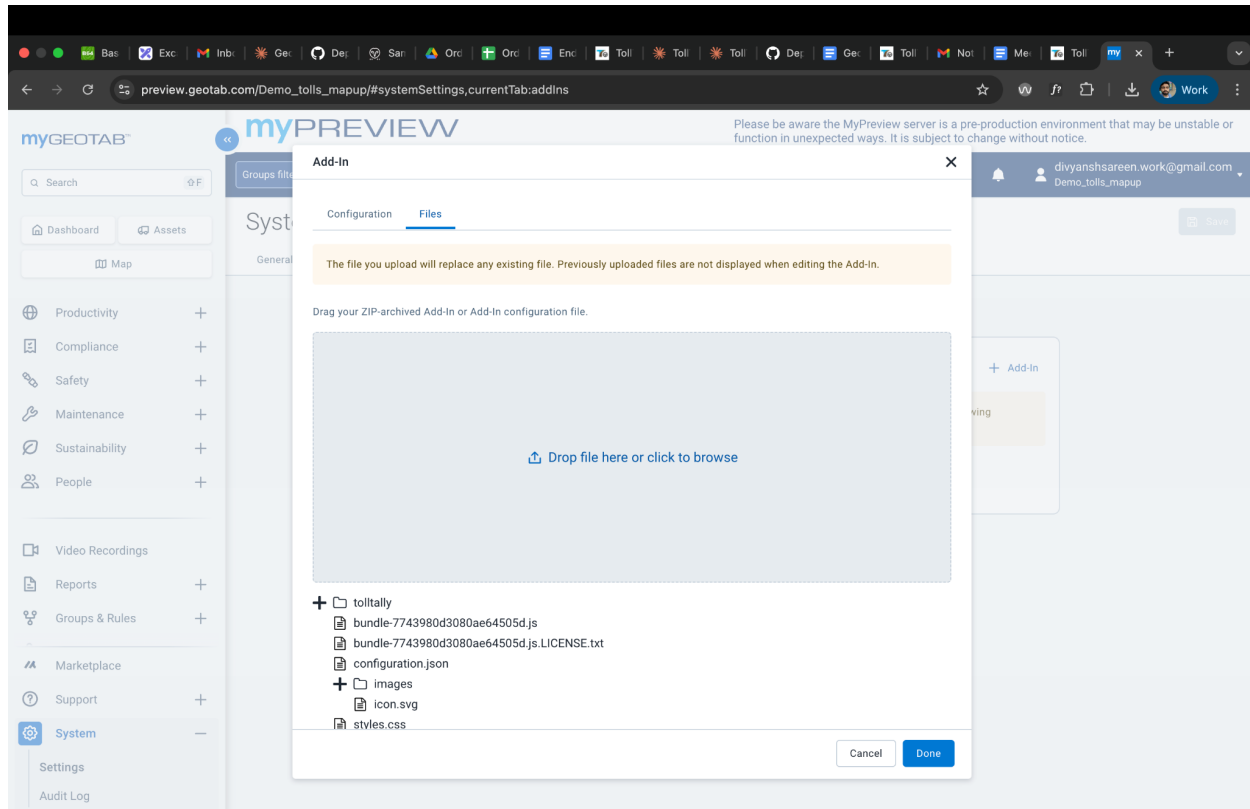
Note: This Add-In package is generated specifically for your account and includes your authentication configuration.

Step 5: Install the TollTally Add-In in MyGeotab

1. Log in to MyGeotab with an Administrator account
2. Navigate to:
 - **Administration > System > System Settings**
3. Click the **Add-Ins** tab



4. Click **Add-In** (or the + button)
5. Click **Browse** and select the **tolltally-geotab-addin.zip** file you downloaded



6. Click **Upload**
7. The Add-In will appear in your Add-Ins list as **TollTally**
8. Ensure the Add-In is **Enabled** (toggle should be green/active)

Security Note: Only users whose accounts are under the same database as your configured Service Account will be able to see and access the TollTally Add-In. Users from other databases will be directed to contact support.

Step 6: Verify Installation and Access

1. Refresh your MyGeotab browser window
2. Look for **TollTally** in the left navigation menu under **Activity** or **Add-Ins**
3. Click **TollTally** to open the Add-In
4. You should see your TollTally dashboard load within MyGeotab
5. Verify you can see:
 - Your fleet vehicles
 - Recent trip data

- Toll transaction history (if vehicles have traveled toll roads)

If TollTally doesn't appear:

- Verify the Add-In is enabled in System Settings
- Confirm you're logged in with an account in the correct database
- Clear your browser cache and refresh
- Check that you have appropriate security clearances

Daily Operations

Critical Concept: TollTally processes tolls **only for vehicles you explicitly enroll** through Geotab's Order Now system. Simply installing the Add-In does not automatically track tolls for your entire fleet.

How Enrollment Works

When you enroll vehicles through Order Now:

- **Billing begins** for TollTally's service on those enrolled vehicles
- **TollTally's backend** receives notification of enrolled vehicles via the AddInDeviceLink API
- **Toll processing** activates for those specific vehicles only
- **GPS data** from enrolled vehicles is extracted and processed for toll calculation

Accessing Your Toll Data

1. Open MyGeotab and click **TollTally** in the left navigation
2. The TollTally dashboard displays:
 - **Trip-level toll data** - Every toll plaza crossed, with date/time and cost
 - **Vehicle summary** - Toll costs per vehicle
 - **Date range filters** - View tolls for specific time periods
 - **PDF reports** - Generate reports for accounting/billing

Helpful Documentation

- User guide: [TollTally | End User Guide](#)
- FAQs: [TollTally | FAQ-v2](#)