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# TollTally™ Product Guide

Revolutionising Fleet Toll Management with Real-Time GPS-Based Toll Tracking

• Audience: Geotab admins, resellers, and fleet operators

• Owner: TollTally Support (tolltally@mapup.ai)

• Version: v2.1 | Date: 2025-09-20

### 1. Overview & Benefits

## What is TollTally?

TollTally is a GPS-based, real-time toll management solution that integrates with Geotab. It gives fleets instant visibility into toll costs, replacing weeks-long waits for invoices with immediate, accurate reporting.

Traditional toll management creates delays, disputes, and lost revenue:

- Toll invoices arrive 2-8 weeks late, hurting cash flow
- No way to charge customers or reimburse drivers promptly
- Limited visibility into unauthorized toll road use
- Inability to enforce policies or forecast toll spend

#### How TollTally Helps

- Real-Time Toll Tracking: Trip-level toll costs visible within hours, with plaza-level detail and GPS mapping
- Customer Billing: Instantly pass through tolls with automated PDF receipts and detailed documentation
- Driver Reimbursements: Pay exact amounts backed by receipts, eliminating disputes and admin overhead
- Financial Control: Fleet-wide dashboards, per-vehicle tracking, trend reports, and cost analysis

#### Proven Impact

- Recover lost revenue by billing customers immediately
- Cut reimbursement costs by 20-25%
- Save 15-30 admin hours per week

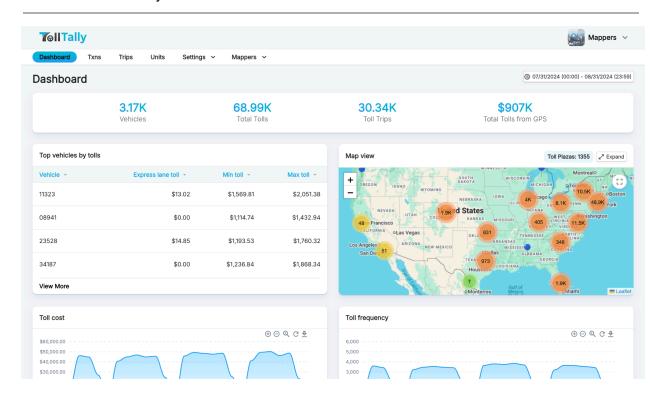
## TollTally Dashboard Overview

See tolls directly through your Geotab interface.

### Fleet Summary Dashboard:

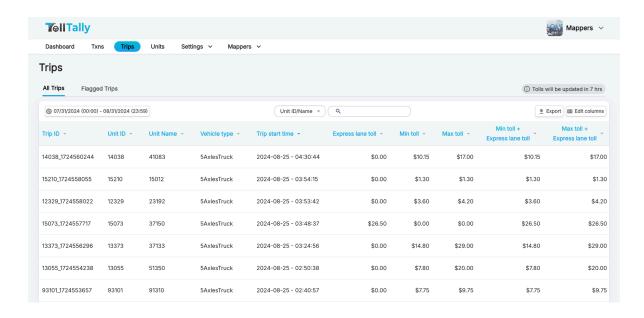
- Total Fleet Statistics: See toll spend across all vehicles
- Monthly Trends: Track toll expenses over time
- Policy Violations: Monitor unauthorised toll usage
- Regional Cost Breakdown: Toll expenses by operating region or corridor





### Trip-Level Analysis:

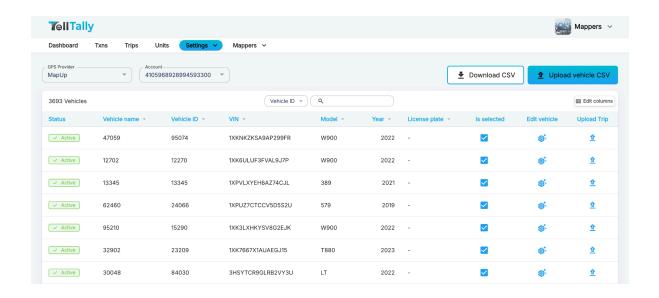
- Individual Trip Breakdowns: See toll costs per delivery
- Toll Plaza Details: Exact locations and costs for each toll
- Route Visualisation: GPS-based route mapping with toll points
- Cost Scenarios: min vs. max pricing
- Express Lane Usage: Separate tracking for express vs. standard lanes



## Vehicle Management:

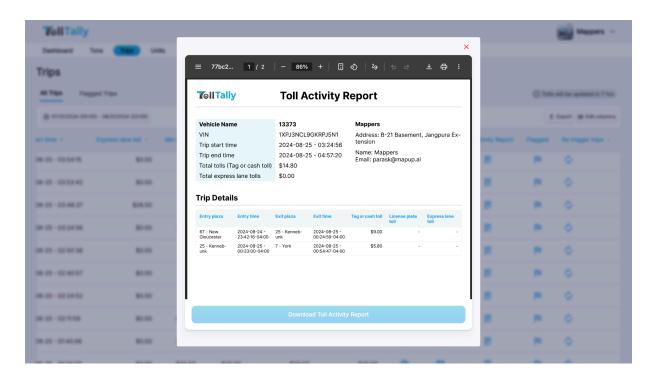
- Per-Vehicle Tracking: Monitor toll costs by truck
- Monthly Toll Costs Per Vehicle: Individual vehicle toll expense tracking





### Reporting & Documentation:

- Automated PDF Reports: Professional toll activity reports
- Export Capabilities: CSV and Excel export for accounting
- Historical Analysis: Trend reporting and cost optimization insights



# 2. Prerequisites

## **Technical Requirements**

Before beginning integration, ensure you have:



- Administrator access to your Geotab account
- Valid Geotab service account credentials
- Fleet data is properly configured in Geotab
- Decision on which vehicles to include in toll tracking

### Access Requirements

Essential administrative access and configuration needed for successful integration:

- Administrator access to your Geotab MyGeotab account
- Ability to create and manage service accounts
- Authority to install Add-Ins in your Geotab environment
- Access to System Settings and Administration panels

## Fleet Configuration

Your fleet data must be properly configured in Geotab for optimal TollTally performance:

- Active Geotab devices installed and reporting from all vehicles
- Vehicle information properly configured (make, model, classification)
- GPS tracking is enabled and functioning across your fleet
- Service account permissions aligned with data access needs

### **Decision Points**

Key business decisions to finalise before integration begins:

- Vehicle Selection: Determine which vehicles to include in toll tracking initially
- Regional Settings: Confirm fleet operating regions (US/EU) for proper toll calculations
- User Access: Identify which team members need access to TollTally data

## 3. Integration Steps

Complete integration process from initial setup to full operational capability.

# Step 1: Geotab Service Account Setup (First step - prepare credentials)

Create a service account in Geotab first and generate credentials needed for integration.

### Service Account Creation Process:

- Log into MyGeotab → Administration → Users → Add
- Create a Service Account (use format: ServiceAccount+{DatabaseName}@yourdomain.com)
- Set Authentication Type to 'Service Account'
- Assign appropriate security clearance (typically 'View Only')
- Generate and securely store credentials



### Security Configuration:

- Store credentials securely and limit access to the integration team only
- Verify database name matches exactly with your Geotab environment

## Step 2: TollTally Account Setup & Integration (Then go to TollTally)

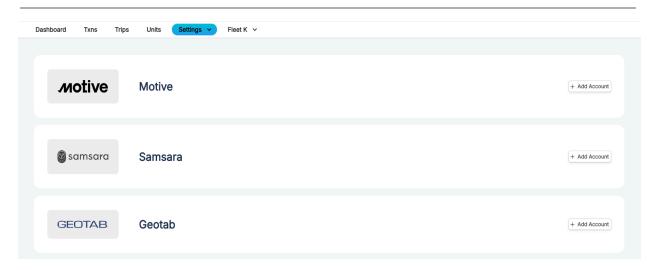
Sign up on tolltally.mapup.ai, configure regional and vehicle settings, and set up the integration parameters on the My Integrations page.

### **Account Registration Process:**

- Go to tolltally.mapup.ai and sign up for an account
- Configure your regional and vehicle settings
- Navigate to the 'My Integrations' page
- Select Geotab and prepare for authentication

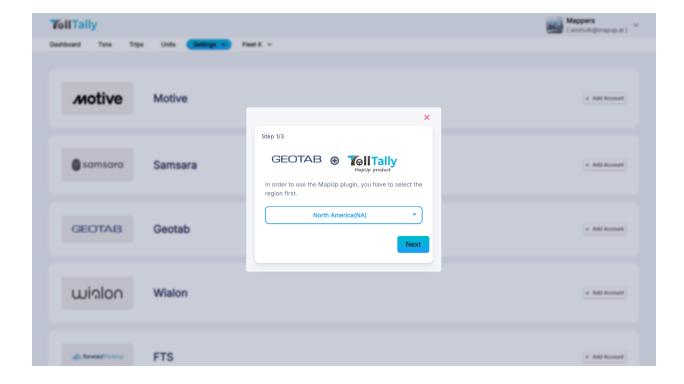




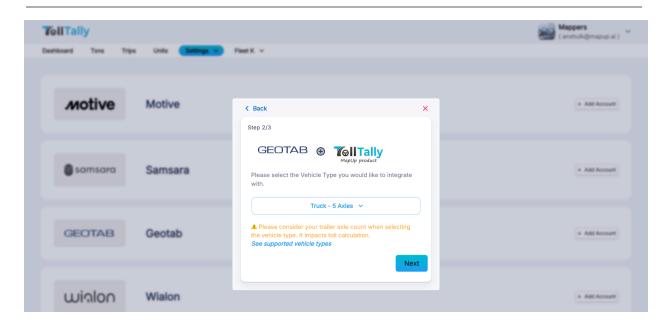


## Integration Parameter Configuration:

- Fleet Region: Select NA, EU, or multi-region operations
- Vehicle Classifications: Configure truck types, trailer configurations
- Emission Standards: Set CO2 class and emission classifications for EU operations





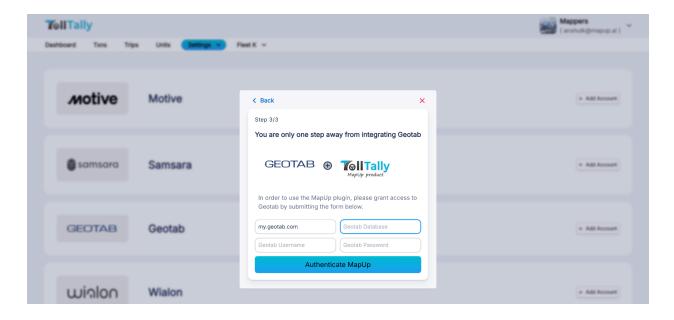


# Step 3: Geotab Authentication & Download (Connect and get Add-In)

Authenticate using the service account credentials and download the personalised .zip file.

### **Authentication Process:**

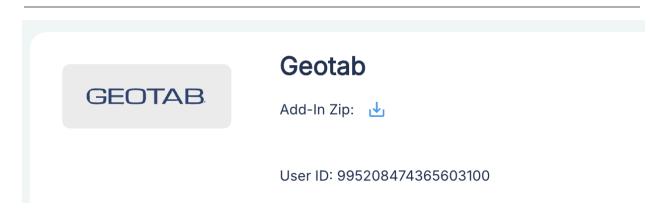
- Enter your Geotab service account credentials
- Complete the authentication process and confirm a successful connection



## Add-In Package Generation:

- Download the personalised .zip Add-In package
- Personalised .zip file containing your specific integration configuration



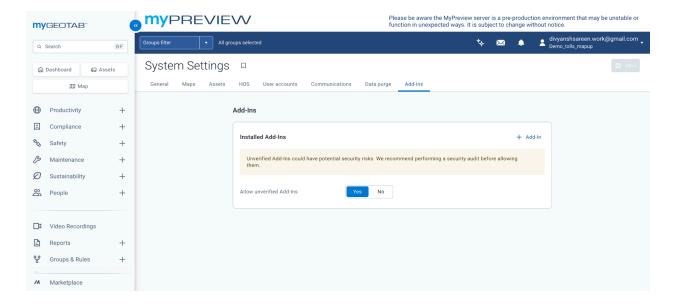


## Step 4: Install Add-In in Geotab (Upload the zip file)

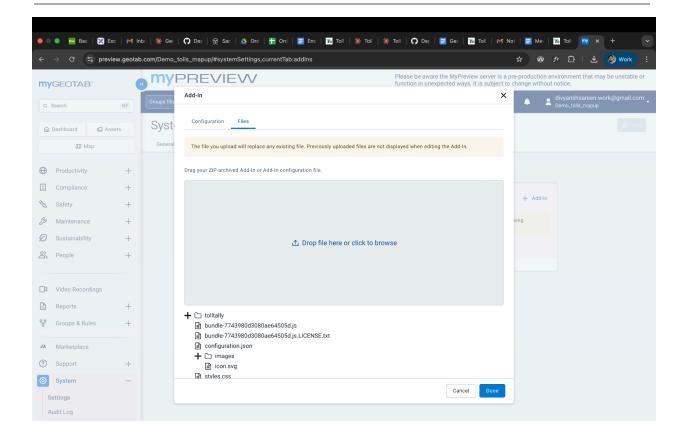
Go back to Geotab and upload the downloaded .zip file.

### **Installation Steps:**

- Go back to Geotab
- Navigate to Administration → System Settings → Add-Ins tab
- Click the + (Plus) button to add a new Add-In
- Click Choose Files or drag and drop
- Upload the TollTally Add-In .zip file downloaded in Step 3
- Click Done to complete installation







### **Verification Steps:**

- Confirm the TollTally Add-In appears in your Add-Ins list
- Check that Add-In permissions align with service account settings

# Step 5: Access TollTally Dashboard in Geotab (Finally use the Add-In)

Access TollTally through Geotab's Add-Ins menu and see toll data within the Geotab interface. Dashboard Access:

- Access TollTally via Geotab's Add-Ins menu
- View toll costs, dashboards, and reports directly within Geotab

## 4. Troubleshooting

Comprehensive support resources and systematic troubleshooting approaches for common integration challenges.

### Common Issues

Systematic approach to resolving typical integration challenges.



## Add-In Not Loading

Multiple potential causes require systematic diagnosis and resolution.

### Diagnostic Steps:

- Installation Verification: Confirm Add-In appears in System Settings Add-Ins list
- User Permissions Check: Verify user has appropriate security clearance
- Service Account Integration: Confirm service account is properly integrated
- Browser Compatibility: Test with different browsers or clear the cache

### **Resolution Approaches:**

- Re-install the Add-In if the installation appears incomplete
- Adjust user security clearances to match service account permissions
- Re-authenticate service account integration through the TollTally dashboard
- Contact support if the issue persists after basic troubleshooting

### Integration Not Available Message

Service account integration issues require re-authentication.

### Common Causes:

- Service Account Not Integrated: Initial integration was not completed properly
- Authentication Expired: Service account credentials have expired or changed
- Database Mismatch: Service account database doesn't match the current environment

### **Resolution Steps:**

- Return to the TollTally dashboard and navigate to the integrations page
- Re-authenticate using the current Geotab service account credentials
- Verify the database name matches exactly between Geotab and TollTally
- Generate a new Add-In package if the authentication was previously corrupted

### Vehicle Data Not Syncing

Data synchronisation issues prevent proper toll tracking functionality.

## Synchronisation Troubleshooting:

- Service Account Permissions: Verify account has access to vehicle and GPS data
- Device Status: Confirm vehicles have active, reporting Geotab devices
- Data Refresh: Allow 24-48 hours for initial data synchronisation
- Integration Health Check: Verify service account integration remains active



## 5. Support

Comprehensive support resources and contact information for TollTally assistance.

## **TollTally Support Team**

Direct access to technical support and implementation assistance.

### **Contact Methods:**

- Email: tolltally@mapup.ai for technical questions and integration assistance
- Phone: (510) 766-0570 for urgent integration issues
- Support Portal: <a href="https://mapup.ai/contact-us">https://mapup.ai/contact-us</a> for documentation and resources
- Response SLA: First response within 24 hours on business days